

REGULATION

**by the Rector of the Cracow University of Economics
No R-0201-14/2019**

of 15 May 2019

on

**the amount of fees charged to foreign nationals for studies in the Polish language
and the rules of exemption from these fees at the Cracow University of Economics**

Acting pursuant to Article 79 section 1 point 5 and Article 324 sections 1 and 2 of the Act of 20 July 2018 Law on Higher Education and Science (consolidated text: Journal of Laws of 2017, item 2183 as amended) and § 31 section 3 point 6 of the By-Laws of the Cracow University of Economics, it is ordered as follows:

§ 1

1. The provisions of this Regulation apply to foreign nationals studying at the Cracow University of Economics in full-time studies in the Polish language.
2. The rules and deadlines for paying the fees applicable to foreign students, but not listed in this Regulation, as well as the rules for exempting foreign students from fees, are set out in the Payment Regulations of the Cracow University of Economics.

§ 2

1. The enrolment fee for the procedure related to the admission of a foreign student to studies in the higher education system is PLN 85, and that fee is paid during the recruitment process.
2. For each form of education undertaken at the Cracow University of Economics, foreign students pay semester fees in the following amount:
 - 1) for first-cycle studies - PLN 4,800
 - 2) for second-cycle studies - PLN 5,300
 - 3) for uniform Master's studies - PLN 6,600
3. The fees referred to in section 2 include the cost of issuing documents pertaining to the course of studies.
4. The fees referred to in section 2, in the case of foreign students entering education on the basis of an agreement concluded with a foreign university may be waived, or they may be charged on the special terms specified in the agreement between universities or in another international agreement, or based on an individual administrative decision of the rector.
5. In addition to the fees indicated in section 2, foreign students pay the fees specified in sections 6—9, in situations where the circumstances indicated in these provisions occur.
6. For repeating a course/subject due to unsatisfactory learning results or failure to complete the course/subject within the prescribed period, foreign students pay the following fees:
 - 1) for repeating a course/subject, the amount being the product of the number of ECTS points corresponding to the subject multiplied by the fee per 1 ECTS point, which is PLN 180 for study programs listed in section 2;
 - 2) for repeating a semester, 100% of the appropriate fee referred to in section 2;
 - 3) for repeating a year, 200% of the relevant fee referred to in section 2.
7. Subject to sections 8—9, the fee for courses/subjects taken in order to compensate for curricular differences, or for courses that go beyond the curriculum of the given field of study,

is 20% of the relevant fee, specified in section 2, for each subject/course carried out in this mode of studies.

8. If in a given semester the total amount that a foreign student would be required to pay for the fees referred to in section 7 exceeds the amount of the semester fee referred to in section 2, the lower of these two amounts applies (i.e. equal to the semester tuition fee).

9. If a foreign student, on the basis of a decision of an authorized person, completes the subject in the individual mode of studies as part of making up for curricular differences, without participating in classes, the fee for each pass and/or exam related to the implementation of curricular differences is the equivalent of PLN 350.

§ 3

1. The fees referred to in § 2 are paid to the bank account indicated by the University.

2. The fees referred to in § 2 sections 6—9 are due within 14 days from the issuance of the relevant decision by an authorized person.

§ 4

1. Subject to section 3, in the event of a foreign student's financial difficulties, or if he/she undertakes studies in the second field of study, or in a different format, on fee-paying terms, upon a justified and documented request of the person concerned, submitted no later than 14 days from the date of enrolment to the next semester, the fee referred to in §2 may be reduced, or it may be waived in its entirety.

2. The application referred to in section 1 must be accompanied by the following attachments, in the original, and in translation into Polish: all documents confirming the foreign student's financial situation, in particular employment contracts of the foreign student and his/her family members, certificates of income obtained by the student and his/her family members, possible death certificates, etc. The documents referred to in the preceding sentence should be issued no earlier than 3 months before the date of submitting the application.

3. It is not possible to reduce or waive the fee for the first year of studies.

4. Administrative decisions on the exemptions or reduction of fees are issued by the Vice-Rector for Education and Student Affairs (based on the mandate granted by the Rector), after obtaining the opinion of the Head of the unit responsible for the clearance of student and doctoral fees.

5. At a given level of education, the given student may apply for a reduction or exemption from the tuition fee no more than twice.

§ 5

1. This Regulation comes into effect as of the date of its issue, and applies to education cycles starting from the academic year 2019/2020.

2. The amount of fees charged to foreign students for education in programs commenced and conducted before the effective date of this Regulation, and for participation in scientific research, shall apply in accordance with the previous Regulations.

RECTOR

CUE profesor
dr hab. inż. Andrzej Chochół